

Dear Applicant and Family,

Thank you for your interest in the Long Island Science Center's Summer Internship Program. To apply, you must complete the enclosed application and be of 14 years of age. An internship is "supervised practical training". As an intern, you take on many of the responsibilities of an employee. You will learn how to: assist visiting families, work with our animals, prepare for programs, participate in special events and activities, demonstrate the exhibits, help in the gift shop, understand the retail basics of the L.I.S.C, and more. As a group, you may participate in the construction, renovation, or maintenance of our exhibits.

At the end of your internship, we will recognize your participation with a letter to your principal (or anyone else you request). When you apply for jobs, scholarships, or college admission, we will be pleased to write a letter of recommendation.

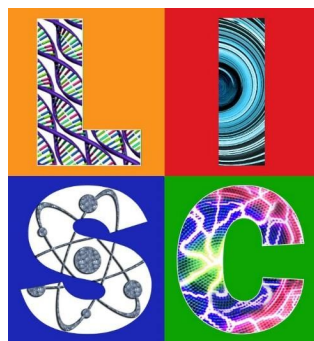
The Science Center's Intern Program is competitive. Acceptance into the program is based upon interest and other evidence that you will become an active part of our museum volunteer staff. Applications are due by Saturday, June 17, 2017. We will notify you of our decision by the following week. We look forward to seeing your application.

## The Long Island Science Center

21 N. Country Rd.  
Rocky Point, NY 11778  
(631)208-8000

Internship/Volunteer coach: Jessica Werner

E-mail: [EntrelongIsland@gmail.com](mailto:EntrelongIsland@gmail.com) or [JessicaW@lisciencecenter.org](mailto:JessicaW@lisciencecenter.org)



**Please answer the following:**

The L.I.S.C participates in special events, animal handling, working with the general public, working with school groups, P.R. events, birthday parties, engineering/constructing/maintaining exhibits, working with the junior interns, and hands-on activities. Are there any aspects of this position that you are NOT comfortable with? \_\_\_\_\_

If so, please explain:\_\_\_\_\_

This program requires you to dedicate a minimum of 3 days per week (unless previously requested off). Would this be a problem for you? \_\_\_\_\_

Are you capable of being assigned a task and completing it within its allotted time frame?

\_\_\_\_\_

What interests you in volunteering/interning at the L.I.S.C?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you a part of any extra curricular activities, clubs, or organization?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List your talents/interests:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list your shirt size here, and is there anything you'd like us to know?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## INTERN EMERGENCY INFORMATION

Please complete this form and bring to the Long Island Science Center

Intern's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-Mail: \_\_\_\_\_@\_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E-Mail: \_\_\_\_\_@\_\_\_\_\_

Other Emergency Contact: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Relationship to Intern: \_\_\_\_\_

### Alternate Pick-Up Authorization:

List names of adults who are authorized to pick up your child

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

### Photo Release

I authorize Long Island Science Center to have, take, and use without payment, any photographs, slides, and/or video tapes of my child, as may be needed for public relations purposes, marketing, advertising, and/or internal training purposes.

YES \_\_\_\_ NO \_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

### Physician's order for prescribed oral medication

Child must be able to take medication by themselves

Medication: \_\_\_\_\_ dosage: \_\_\_\_\_

Significant side effects (adverse reactions) which should be reported to the physician:

\_\_\_\_\_

Special Instructions: \_\_\_\_\_

Medication must be in the original container in which it was dispensed.

## DRESS CODE

Mid-leg Shorts (girls), Shorts (boys)

Capri's

Jeans

Khakis

Name Tag

LISC Intern shirt

- NO Short-shorts
- NO Jeans with holes
- NO Low cut shirts
- NO Spaghetti straps
- NO Skirts
- NO Baggy pants/sagging waste line
- NO offensive clothing

### Availability:

Please list your anticipated availability for the upcoming summer.

July 8<sup>th</sup> 2017- Intern orientation (attendance is mandatory) 11:00 am to 2 pm

Internship & Volunteer dates:

**July 10<sup>th</sup> to August 26<sup>th</sup>**

**8:45am to 4:05pm**

**Camp- 8:45am to 12:10 pm    Open to the public- 12 noon to 4:05 pm**

**\*Special events, scout programs, and birthday party hours run before & after hours. If you are interested in participating, please list your availability.**

\*Be sure to also note any dates you will NOT be available (vacation,camps,job,etc.)

| WEEK OF: | Mon - Sun |
|----------|-----------|
| 7/3      |           |
| 7/10     |           |
| 7/17     |           |
| 7/24     |           |
| 7/31     |           |
| 8/7      |           |
| 8/14     |           |
| 8/21     |           |
| 8/28     |           |